Academic Year 2021
Entrance Examination Guidelines
IB Course
(International Baccalaureate Diploma Course)

Ritsumeikan Uji Senior High School

Contents

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About the IB Course

In the IB Course, students take pre-IB classes in the first year and achieve credits necessary to graduate from a high school in Japan. In the second and third year they take International Baccalaureate (IB) classes for obtaining the International Baccalaureate Diploma. Studying abroad is not included in this program.

This information is also available in Japanese in a separate booklet.
About Private Information

I. We observe the Personal Data Protection Law and carefully protect private information based on the Personal Information Protection Regulations of The Ritsumeikan Trust and the Policy on Personal Information Protection at Ritsumeikan Uji Junior & Senior High School.

II. We use personal information such as names or postal addresses that you have submitted only for the purposes listed below:
   (1) To select incoming students (application and examination)
   (2) To announce successful applicants
   (3) To register new students
   (4) To research our selection system for admissions
   (5) To conduct operations related to the above

III. Please understand we may contract out part of our operations to reliable agencies.
I. Entrance Examinations in November 2020 and February 2021

1. Admissions Openings
   First-year students: approximately 25-30 (male and female)

2. Application Qualifications
   An applicant must be 15 years old or older by April 1, 2021, and have completed a nine-year curriculum* at an educational institution or institutions, whether inside or outside Japan (including an international school whether inside or outside Japan), or be expected to complete such by June 2021.
   * The “nine-year curriculum” is equivalent to the compulsory education curriculum in Japan.
   If an applicant has completed a nine-year curriculum at an institution outside Japan, but is less than 15 years old as of April 1, 2021, please consult the school individually.
   * If an applicant completes a nine-year curriculum by June 2021, the month of entrance will be September 2021.

3. Outline of Entrance Examination
   (1) November Examination
   Date: November 28 (Sat.)
   Course: IB Course
   Category: Recommendation / Single application
   Testing System: IB
   Subjects: Essay (70 min.) and Mathematics Examination (45 min).
            Interview (accompanied by a parent or guardian)
   Announcement of Results: December 4 (Fri.)
   Application Period: October 26 (Mon.) to November 9 (Mon.), 2020
   Application documents must arrive no later than November 9.
   Periods for Admission Procedure:
   A. Payment of admission fee: December 7 (Mon.) to December 18 (Fri.), 2020
   B. Submission of documents: February 15 (Mon.) to February 18 (Thu.), 2021
   ※ In some cases, entrance examinations in November 2020 may be conducted only in Japan.
   In that case, we will inform you of details in a main school home page by the end of August.

   (2) February Examination
   Date: February 10 (Wed.)
   Course: IB Course
   Category: Recommendation / Single application
   Testing System: IB
   Subjects: Essay (70 min.) and Mathematics Examination (45 min.)
            Interview (accompanied by a parent or guardian)
   Venue: Ritsumeikan Uji
   Announcement of Results: February 13 (Sat.)
   Application Period: January 8 (Fri.) to January 22 (Fri.), 2021
   Application documents must arrive no later than January 22.
   Periods for Admission Procedure:
   February 15 (Mon.) to February 18 (Thu.), 2021
4. Examination Category and Requirements

| Recommendation | An applicant whose first choice is Ritsumeikan Uji, who has excellent academic performance and character, who satisfies the criteria of our recommendation system, and who has received a recommendation from the principal of his or her junior high school. |
| Single application | An applicant whose first choice is Ritsumeikan Uji and who can guarantee matriculation at the school upon a successful result in the entrance examination. |

5. Procedure for Designation of Recommendation Category

(1) Qualifications of Recommendation
An applicant who wishes to take the examination in the “Recommendation Category” as described on page 1 (2. Application Qualifications) must receive our approval prior to applying to take the examination held in November or February. (not including transfer exam)

(2) Application Procedure for designation of recommendation
① Download the International recommendation application form from our website.
② Send the following three documents to Ritsumeikan Uji within the prescribed period (listed below).
   1. International recommendation application form
   2. The copy of academic transcripts for each of the last three years
   3. Copy of the results of an examination of English proficiency

<Application Period>
For Examination in November August 31 (Mon.) 2020 to October 13 (Tue.), 2020
For Examination in February October 14 (Wed.) 2020 to January 6 (Wed.), 2021
* The application documents must arrive no later than date above.
* We accept a prior consultation by email at ib-info@ujc.ritsumei.ac.jp. Please feel free to contact us.
③ After advancing to the “Recommendation Category,” applicants can apply to take the entrance examination in the “Recommendation Category.”
   * The Applicants cannot apply Incentive scholarship, if they don’t receive recommendation category status in advance.

6. Method of Selection

1. English Essay
Compose an English essay on a topic given on the examination day. The length must be between 550 and 800 words.

2. Mathematics Examination
Given in English only. The applicant must answer in English.

3. Interviews
The applicant will sit a two-part interview. In the first part, the applicant will interview individually; in the second part the applicant and his/her parent or guardian will interview together. The applicant interview will be conducted primarily English.
4. The language of Parent or Guardian Interview
The interview is primarily conducted in English or Japanese. If the parent or guardian cannot
communicate in English or Japanese during the interview, please fill in parent language section on
the Personal Information Form.
We may be able to offer translation; however if the parent/guardian prefers a language other than
English or Japanese, the examination venue has to be at Ritsumeika Uji, please understand that we
cannot guarantee translation in all cases. (Note: the parent or guardian’s language will not affect
the result of examination.)

7. Application Procedure
(1) Application documents
Refer to pages 8 to 10 of this booklet for specific instructions.

<table>
<thead>
<tr>
<th>Recommendation</th>
<th>Single Application</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Application Form</td>
<td>●</td>
</tr>
<tr>
<td>2 Personal Information Form</td>
<td>●</td>
</tr>
<tr>
<td>3 Supplementary Information Form</td>
<td>●</td>
</tr>
<tr>
<td>4 Written Promise of Entrance</td>
<td>●</td>
</tr>
<tr>
<td>5 Recommendation Form</td>
<td>●</td>
</tr>
<tr>
<td>6 Reason for Selecting IB Course</td>
<td>●</td>
</tr>
<tr>
<td>7 Certificate of School Attendance</td>
<td>●</td>
</tr>
<tr>
<td>8 Transcripts</td>
<td>●</td>
</tr>
<tr>
<td>9 Photocopy of Passport</td>
<td>●</td>
</tr>
<tr>
<td>10 Copy of the results of an examination of English Proficiency</td>
<td>●</td>
</tr>
<tr>
<td>11 IB Course Applicant Reference Form</td>
<td>●</td>
</tr>
</tbody>
</table>

* As a rule, if you take the entrance examination in November, you cannot apply for the
  examination in February.
  * We cannot return any submitted documents.

(2) Application Period
November Examination: October 26 (Mon.) to November 9 (Mon.), 2020
February Examination: January 8 (Fri.) to January 22 (Fri.), 2021
<About the Deadline>
The application documents must arrive on or before the last day of the above period.
Documents arriving before the period are considered as received on the first day of the period.

(3) Document Submissions
Enclose the documents in the envelope and send them to the address below by registered mail.
We do not accept applications in person at our office. Use DHL, EMS, or an equivalent service
when you send the application from abroad.
<Postal Address>
International Admission Office,
Ritsumeikan Uji Senior High School
Hachikenyadani 33-1, Hirono-cho, Uji,
Kyoto, JAPAN 611-0031
Note: Write the applicant’s name, guardian’s name, address, and current school on the envelope.

(4) Examination Fees
(4-1) Fee at Ritsumeikan Uji Venue: 20,000 yen
Fee at Overseas Venues: 50,000 yen (yen basis, excluding any exchange commission)
(4-2) Period for Remittance
November Examination: October 19 (Mon.) to November 9 (Mon.), 2020
February Examination: January 4 (Mon.) to January 22 (Thu.), 2021
* Please remit money via bank transfer during the above period (not possible through a post office).
* Any transfer commission fee is at the applicant’s expense. Remit the exact amount.
* Attach a copy of the payment certificate to Card C on the application form. An application form without a copy of the payment certificate is not valid.
* You can also remit payments through the Internet. Attach a print-out of the web-page on which the completed remittance is recorded.
* As a rule, the examination fee is non-refundable.

[Payee]
Bank: The Bank of Kyoto, Ltd., Uji Branch
Swift Code: BOKFJPJZ
Account Number: 313124134172
Postal Address of Bank: 160-1 Uji-Myoraku, Uji, Kyoto, 611-0021 JAPAN
Remittee: Gaku Ritsumeikan Rijicho Morishima, Tomomi
Postal Address of Remittee: 33-1 Hachikenyadani, Hirono-cho, Uji, Kyoto, 611-0031 JAPAN

(5) Examination Admission Card
After we finish confirming the application documents, we will send e-mail with the Examination Admission Cards at the PDF File about one week before the examination day. We also enclose the important note for the examination day with them, please read it carefully in advance.

* In addition to the above application procedure, we have started on-line application system which is in Japanese only. For more details, please refer to our web site.

8. Examination Timetable
Category: Recommendation / Single application
Testing System: IB
Timetable: 8:50-9:00  Guidance
9:00-9:45  Mathematics Examination
9:45-10:55  English Essay
11:10-  Interview (accompanied by a parent or guardian)
* There is no intermission between the Mathematics Examination and the English Essay.
9. Announcement of Successful Applicants and Admission Procedure

(1) Announcement of Successful Applicants

(1-1) Date and Time
   November Examination: 3:00 p.m., December 4 (Fri.), 2020
   February Examination: 3:00 p.m., February 13 (Sat.), 2021

(1-2) Announcement of Results
   We will post the applicant numbers of successful applicants on a notice board at Ritsumeikan Uji and publish them as well on our website. In addition, we will send a Letter of Acceptance to the designated addresses of successful applicants. We will not answer telephone queries about these results.

(2) Admission Procedure

(2-1) Document Distribution
   We will distribute the Letter of Acceptance to successful applicants at the school office on the day of the announcement (before 4 p.m.). Be sure to bring your examination admission card to prove your identity. If you fail to receive the Letter of Acceptance on that day, we will send it by express delivery by the last service on the same day. Read the enclosed Admission Procedure Booklet carefully and complete the admission procedure within the prescribed period (listed below).
   <Admission Procedure period>
   November Examination:
      First step (payment of admission fee): December 7 (Mon.) to December 18 (Fri.), 2020
      Second step (submission of documents): February 15 (Mon.) to February 18 (Thu.), 2021
   February Examination:
      Payment of admission Fee and submission of documents:
         February 15 (Mon.) to February 18 (Thu.), 2021
      * As a rule, the admission fee is non-refundable. For example, if a successful applicant is unable to secure a student visa to study in Japan, the admission fee will not be refunded.

(2-2) Visa Application Procedure (optional)
   1. Ritsumeikan Uji sends the applicant the application form for the Certificate of Eligibility.
      ↓
   2. The applicant fills in the form and return it to us.
      ↓
   3. Ritsumeikan Uji submits the form to the Osaka Immigration Office.
      ↓
   4. The Osaka Immigration Office issues the Certificate of Eligibility.
      ↓
   5. Ritsumeikan Uji sends the applicant the Certificate of Eligibility.
      ↓
   6. The applicant submits the Certificate of Eligibility to the Japanese embassy and obtains the visa.

* Non-Japanese nationals currently living overseas will need a visa in order to study at Ritsumeikan Uji. This requirement is not mandatory for students already living in Japan.
* If the applicant is not able to obtain a visa issued by a Japanese embassy or does not complete the procedure within the period, the applicant will lose the right of admission.
(3) School Fees

The school fees in the first year, including the admission fee and annual tuition, are shown below. (Note: The amount below is for the 2020 academic year.)

<table>
<thead>
<tr>
<th>Admission Fee</th>
<th>Annual Tuition</th>
<th>Education Improvement Cost (per year)</th>
<th>IB Course Fee</th>
<th>IB Sundry Expenses</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>120,000 yen</td>
<td>638,000 yen</td>
<td>291,000 yen</td>
<td>600,000 yen</td>
<td>139,000 yen</td>
<td>1,788,000 yen</td>
</tr>
</tbody>
</table>

* School fees for the 2021 academic year have not been decided. We revise school fees every year and will inform applicants of the updated fees at the time of the announcement of successful applicants.

* Required additional fees for school uniforms and textbooks, reserve funds for study trips, and membership fees for intramural associations are not included above.

10. Scholarship System

An applicant who takes the November Examination in the “Recommendation Category” can apply to the Incentive Scholarship Program. This program offers a stipend to selected students who have an excellent command of a foreign language or excellent academic ability in the sciences and mathematics, and who show remarkable scholastic achievement.

- Amount
  A scholarship student receives a stipend of 500,000 yen per year. We examine the academic record of scholarship students every year.

- Number of Scholarship Students
  18 (selection will take place among all applicants, including those from other courses.)

- Documents To Be Submitted
  a. Application form
  b. Self-recommendation letter
  c. Transcript (since this is already included in the entrance examination application documents, applicants do not have to submit an additional transcript.)

<Scholarship Application Procedure>
- Qualification
  An applicant must take the international entrance examination in the recommendation category.

- Application Form
  Download the application form from our website.

- Period
  October 26 (Mon.) to November 9 (Mon.), 2020
  Enclose the scholarship application with the entrance examination application and send both applications together to the school during the application period. The application documents must arrive no later than November 9.

- Selection Method
  If an applicant is selected as a scholarship recipient, the school will send a “Letter of Scholarship Recipient” slip.
11. Dormitory
As a rule, all international students who are not staying with a parent or guardian in Japan must live in
the dormitory.

(1) Name:
FIRITS HOUSE (Ritsumeikan Uji Senior High School Dormitory)

(2) Address:
Todo Yabusato 28-1, Uji, Kyoto

(3) Access:
About 20 minutes by bus
From “Ritsumeikan Uji Koukou” to “Morimoto” in front of the dormitory

(4) Room:
Two students per room
Equipped with beds, desks, chairs, closets and bookshelves, an air-conditioner and heater, and
desk lamps.

(5) Meals:
Breakfast and dinner (excepting days the dormitory is closed)

(6) Building:
Six-story steel-reinforced concrete structure

(7) Number of Rooms:
192 (111 for male students; 81 for female students)

(8) Accommodation:
384 (222 male students and 162 female students)

(9) Board and Lodging Charge:
(The information below is for the 2020 academic year.)
Dormitory Admission Fee: 150,000 yen
Boarding Fee: 480,000 yen (per year)
Food Expenses: 1,250 yen (per day, for two meals)
* Membership fee for the boarding student association is necessary in addition to the above fees.
* The amount of the dormitory admission fee, boarding fee or food expenses in the 2021 academic year has not been decided. We revise these fees every year and will inform successful applicants of the 2021 fees at the time of the announcement of results.
* The dormitory is closed for several days during long-term vacations.
* Dorm meals cannot be guaranteed to be allergen-free.
12. Application Instructions
(1) Application Form (attached to this booklet)
(1-1) The application form consists of three parts: Card A, Card B, and Card C. Fill in Cards A and B, attach a copy of the examination payment certificate to Card C, and send them together. (They are valid even if sent separately.)
(1-2) Fill in the form in block letters with black ink. Do not write in cursive or use a pencil. Always use Arabic numerals for numbers.
(1-3) If information in Cards A, B or C is conflicting, we will consider Card A to be correct.
(1-4) Circle the items you choose on Cards A and B using thick lines.
(1-5) The color photo should be 4.5 cm long and 3.5 cm wide, and have been taken within the past three months. The photo should show the upper torso, and the applicant should be looking straight ahead with head uncovered.
Put the applicant’s name on the back of the photo. If the applicant will wear glasses during the examination, glasses should be worn for the photo.
(1-6) Card B is the examination admission card. After receiving the application documents, we will send back the examination admission card with the application number. Do not forget to bring the examination admission card on the day of the examination.
* If the examination admission card does not arrive, the applicant should come to the reception desk on the examination day and provide the examination fee payment certificate and a photo ID card, such as a passport.

(2) Personal Information Form (attached to this booklet)
(2-1) Circle the items in the box using a thick line.
(2-2) Write your nationality (if an international student).
(2-3) Write the full name of a parent or guardian in the box labeled “Guardian.”
(2-4) The emergency contact number of the guardian must be a number at which we can contact them directly and promptly during the application procedure.
(2-5) Fill out the section about your educational background on the reverse side, referring to page 20. Write the city and the country where the schools are located. Include your entire school career.
(2-6) English Proficiency (required for all applicants who take IB Examination)
Fill in the results of an examination of English Proficiency (such as EIKEN, TOEFL iBT® Test, TOEFL Junior® Test, TOEIC® Test, Cambridge ESOL, IELTS). **Attach a copy of the qualification certificate.** If you plan to submit the result of an English proficiency examination other than those listed above, please contact us.
(2-7) If you have a certification, license or special ability, or have accomplished a remarkable achievement, write it in the box marked “Special Ability and etc.” Please attach a copy of each certificate or license.
(2-8) If you would like to add any additional information, include it in the box marked “Note.”
(2-9) All international students must live in the dormitory or with a parent or guardian. We do not permit any students to live by themselves (e.g. in an apartment or hotel).
(3) Supplementary Information Form (attached to this booklet)
(3-1) A parent or guardian must complete these documents.
(3-2) Complete all required information in as much detail as possible. If there is not enough space, use another piece of paper and attach copies of relevant documents.
(3-3) Include the name of the subject and its contents, if any, to question 2.
(3-4) Explain the evaluation method in question 3.
(3-5) Describe any volunteer or other significant activities that the applicant has taken part in, whether as an individual or in a group/organization. If a group activity, write the name of the group and your role within it.
(3-6) Send a sealed transcript for your last three years of school. If you need to open the transcript in order to check some information you may; however, in this case send the original envelope that the transcript came in along with the transcript itself.

(4) Written Promise of Entrance (attached to this booklet)
Submit this document if you intend to take the examination either in the recommendation or single application category.

(5) Recommendation Form (attached to this booklet)
As a rule, to take the exam under the recommendation category, the applicant must get a recommendation from the principal of the school they attend, and submit the designated recommendation form when sending the application documents.

(6) Reason for Selecting IB Course (attached to this booklet)
Use black ink to fill out the form in English or Japanese.

(7) Certificate of School Attendance (must be the original certificate with the signature of the principal, not a photocopy)
Submit a document certifying that you have attended an overseas educational institution for a period that satisfies the qualification for application. You do not have to submit this document if you submit the transcript below. This document must include the actual signature of the principal.

(8) Transcripts (must be the original certificate with the signature of the principal, not a photocopy)
Submit your academic record for the three years corresponding to the Japanese junior high school curriculum (grades 7-9 in a standard western school system). If you have already completed this curriculum, submit also any academic record completed thereafter. If you transferred schools at any point during the past three years, send records from all schools attended.
(9) Envelope for Application Documents
The envelope should look similar to the example shown below. There is no mandated format; however, the following example will ensure swift processing.

(10) IB Course Applicant Reference Form (attached to this booklet)
All IB Course applicants must submit the IB Course Applicant Reference Form. If possible, it should be completed by a teacher who knows the student well and can write in detail about the student. Otherwise, another teacher, school counselor, or school administrator may complete the form. The Reference Form must be submitted in the sealed envelope along with all of the other required application documents.

Form:

<table>
<thead>
<tr>
<th>Applicant’s name</th>
<th>Guardian’s name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Address and postal code

From:

[Applicant’s name]

Address and postal code

To:

International Admission Office, Ritsumeikan Uji Senior High School
Hachikanyadani 33-1, Hirono-cho, Uji, Kyoto, JAPAN 611-0031

Registered mail

Application documents, including Application Form, for entrance examination enclosed
II. Transfer Examination in November 2020

This examination is for applicants who wish to transfer into the first year of high school in January 2021. A student who transfers in this period can move up to the second year in April 2021 after completing the first year curriculum prescribed by Ritsumeikan Uji. Contact us about the time of entrance.

1. Transfer Openings
   A few first-year students, either male or female.
   * Depending on the circumstances, there may be no transfer openings. Please confirm this with us in advance.

2. Outline of Transfer Examination Information
   Month of Transfer: January
   Examination Date: November 28 (Sat.), 2020
   Application Period: October 26 (Mon.) to November 9 (Mon.), 2020
   Examination Venue: Ritsumeikan Uji, Singapore, London, New York

3. Examination Category, Method, and Criteria
   Category: Single application
   Testing System: IB
   Criteria: English Essay, Mathematics Exam, Interview (accompanied by a guardian), and overall evaluation of documents.

4. Qualifications
   An applicant must meet the following criteria:
   - 16 years old or older by April 1, 2021
   - in the tenth-grade or higher at an educational institution in the country of residence.
   * A tenth-grade curriculum is equivalent to the first-year curriculum at a senior high school in Japan.
   If an applicant is in the tenth-grade or higher at an educational institution in the country of residence, but is less than 16 years old as of April 1, 2021, please consult the school individually.
   * Refer to pages 1 through 10 of this booklet for other information.
   * A person who has already taken the entrance examination for the 2021 academic year cannot apply to take a transfer examination during the same academic year.

We offer transfer students an orientation. Notification of the date and details will follow notification of admission.
### III. Transfer Examination in June 2021

This examination is for applicants who wish to transfer into the high school first year class in September 2021.

#### 1. Transfer Openings

A few first-year students, either male or female.

#### 2. Outline of Transfer Examination Information

- **Month of Transfer:** September
- **Examination Date:** June 26 (Sat.), 2021
- **Application Period:** May 31 (Mon.) to June 14 (Mon.), 2021
- **Examination Venue:** Ritsumeikan Uji

#### 3. Examination Category, Method, and Criteria

- **Category:** Single application
- **Testing System:** IB
- **Criteria:** Essay (English), Mathematics Examination, Interview (accompanied by a guardian), and overall evaluation of documents.

#### 4. Examination Timetable

- **Testing System:** IB
- **Timetable:**
  - 8:50-9:00 Guidance
  - 9:00-9:45 Mathematics Examination
  - 9:45-10:55 Essay in English
  - 11:10- Interview (accompanied by a guardian), and overall evaluation with documents

  *There is no intermission between the Mathematics Examination and the English Essay.*

#### 5. Qualification for Application

An applicant must meet the following criteria:
- be 15 years old or older on April 1, 2021
- have completed the ninth-grade or higher at an educational institution in the country of residence or expect to complete the ninth-grade by June 2021

* A ninth-grade curriculum is equivalent to the third-year curriculum at a junior high school in Japan. If an applicant has completed a nine-year curriculum at an institution outside Japan, but is less than 15 years old as of April 1, 2021, please consult the school individually.
* An applicant who takes the entrance examination for the 2021 academic year cannot apply to take a transfer examination during the same academic year.
6. Application Procedure
Contact the International Admission Office for a prior consultation to apply for the Transfer Examination.

(1) Application Documents
(1-1) Refer to page 3 of this booklet.
(1-2) Refer to pages 8 to 10 of this booklet for instructions on filling out this form.

(2) Application Period
May 31 (Mon.) to June 14 (Mon.), 2021
<About the Deadline>
The application documents must arrive on or before the last day of the above period.
Documents arriving before the period are considered as received on the first day of the period.

(3) Document Submissions
Refer to page 3 of this booklet.

(4) Examination Fee
(4-1) Examination Fee: 20,000 yen
(4-2) Remittance Period: May 24 (Mon.) to June 14 (Mon.), 2021
* Refer to page 4 for other details.

7. Announcement of Successful Applicants and Admission Procedure
(1) Announcement of Successful Applicants
(1-1) Date and Time
3:00 p.m., July 1 (Thu.), 2021
(1-2) Announcement of Results
Ritsumeikan Uji will post the applicant numbers of all successful applicants on a notice board at Ritsumeikan Uji and publish them as well on the school website. In addition, we will send the Letter of Acceptance to the designated addresses of the successful applicants. We will not answer telephone queries about these results.
(URL: https://www.ujc.ritsumei.ac.jp/ujc/)

(2) Admission Procedure
(2-1) Document Distribution
Ritsumeikan Uji will distribute the Letter of Acceptance and Admission Procedure Booklet to successful applicants at the school office on the day of the announcement (before 4 p.m.). Be sure to bring your examination admission card to prove your identity. If you fail to receive the Letter of Acceptance and the Admission Procedure Booklet on that day, we will send them by the last express delivery on that day. Read the booklet carefully and complete the admission procedure within the prescribed period (listed below).
<Admission Procedure Period>
July 2 (Fri.) to July 5 (Mon.), 2021
* Pay the admission fee during the admission procedure period.
* As a rule, the admission fee is non-refundable. For example, if a successful applicant is unable to secure a student visa to study in Japan, the admission fee will not be returned.
* Non-Japanese nationals currently living overseas will need a visa in order to study at Ritsumeikan Uji. This requirement is not mandatory for students already living in Japan.
* If the applicant is not able to obtain a visa issued by a Japanese embassy or does not complete the procedure within the period, he/she will lose the right of admission.

We offer transfer students an orientation on July 6 (Tue.). Details will follow notification of admission.
### Card A: Application Form for Ritsumeikan Uji Senior High School (2021) IB Course

**Entrance Exam for International Students**

<table>
<thead>
<tr>
<th>Venue</th>
<th>Ritsumeikan Uji / Singapore / London / New York</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exam month and category</td>
<td>Recommendation / Single application</td>
</tr>
<tr>
<td>November</td>
<td></td>
</tr>
<tr>
<td>February</td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>Single application</td>
</tr>
</tbody>
</table>

#### Applicant

<table>
<thead>
<tr>
<th>Name</th>
<th>Gender</th>
<th>Male / Female</th>
<th>Date of birth</th>
</tr>
</thead>
</table>

**Present address and postal code**

| TEL (   ) - |

**Graduated from**

<table>
<thead>
<tr>
<th>School</th>
<th>Month</th>
<th>Year</th>
<th>Graduated Expected to graduate</th>
</tr>
</thead>
</table>

#### Guardian

<table>
<thead>
<tr>
<th>Name</th>
<th>Present address and postal code</th>
</tr>
</thead>
</table>

**TEL (   ) -

**Attach your photo here**

The photo must have been taken in the past three months, be 4.5 × 3.5 cm, and show the upper half of the body in a front-facing position without any head covering. Write the applicant’s name on the back of the photo before attaching it on the form.

**Desired month of entrance**

#### Card B: Examination Admission Card for Ritsumeikan Uji Senior High School (2021)

**Entrance Exam for International Students**

| Applicant’s name | |

**Recommendation / Single application**

#### Card C: Entrance Examination Fee

**Entrance Exam for International Students**

Attach a copy of the payment certificate of the entrance examination fee such as a transfer slip.

Attach the copy of the payment certificate here.
# Personal Information Form

**Entrance Exam for International Students, 2021 IB Course Ritsumeikan Uji Senior High School**

<table>
<thead>
<tr>
<th>Nationality</th>
<th>Ritumeikan Uji / Singapore / London / New York</th>
</tr>
</thead>
<tbody>
<tr>
<td>Venue</td>
<td>Ritsumeikan Uji / Singapore / London / New York</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Exam month and category</th>
<th>November</th>
<th>February</th>
<th>June</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Recommendation / Single application</td>
<td>Single application</td>
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<table>
<thead>
<tr>
<th>Desired month of entrance</th>
<th>First-year</th>
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<tbody>
<tr>
<td></td>
<td>April</td>
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<td></td>
<td>September</td>
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<td>January</td>
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<table>
<thead>
<tr>
<th>Accommodation</th>
<th>Home / Dormitory / Other ( )</th>
</tr>
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<thead>
<tr>
<th>Parent/Guardian preferred language</th>
<th>1. English / 2. Japanese / 3. Other ( )</th>
</tr>
</thead>
</table>

## Applicant

<table>
<thead>
<tr>
<th>Name</th>
<th>Roman letters</th>
<th>Gender</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(Given Name)</td>
<td>(Family Name)</td>
</tr>
<tr>
<td></td>
<td>In the writing system of your native language (e.g. Japanese characters/Chinese characters, etc.)</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Date of birth</th>
<th>Age</th>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Present address and postal code</th>
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</thead>
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## Guardian

<table>
<thead>
<tr>
<th>Name</th>
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| Relation to the applicant ( ) |

<table>
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<th>Present address and postal code</th>
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<td>TEL :</td>
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<th>E-mail</th>
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<td>TEL :</td>
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<tr>
<th>Emergency contact</th>
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<tbody>
<tr>
<td>TEL :</td>
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<tr>
<th>Place of employment</th>
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</table>

Address where you want to receive the examination admission card

| TEL : |

Address where you want to receive the examination result

| TEL : |
### Applicant’s Name

<table>
<thead>
<tr>
<th>School</th>
<th>National / Public / Private</th>
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<th>Grade to Grade</th>
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<tbody>
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### Experience of Living Abroad

### English Proficiency

### Special Ability and etc.

### Note
## Personal Information Form

**Entrance Exam for International Students, 2021 IB Course Ritsumeikan Uji Senior High School**

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<tr>
<th>Nationality</th>
<th>United States of America</th>
</tr>
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<td><strong>Venue</strong></td>
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<td></td>
<td><strong>June</strong> / Single application</td>
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<tr>
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</tr>
</tbody>
</table>

### Applicant

- **Name**: Roman letters (Given Name) (Family Name)  
  **Taro John Ritsumei**  
  In the writing system of your native language (e.g. Japanese characters/Chinese characters, etc.)

- **Date of birth**: 2005 Apr. 7  
  **Age**: 15

- **Present address and postal code**: 123 Yosemite Dr., Pittsburgh, CA 94565

### Guardian

- **Name**:  
  **Ichiro Ritsumei**  
  Relation to the applicant (Father)

- **Present address and postal code**: 123 Yosemite Dr., Pittsburgh, CA 94565  
  TEL: 1234567890

- **E-mail**: ichiro.r @ * * * * .com

- **Emergency contact**: Father's cell phone  
  TEL: 1098 965 432

- **Place of employment**: Ritsumei & America Co, Ltd.

### Address where you want to receive the examination admission card

- 456 Ikeyama, Uji, Kyoto, Japan 989-0123  
  TEL: 5678-90-1234

### Address where you want to receive the examination result

- 456 Ikeyama, Uji, Kyoto, Japan 989-0123  
  TEL: 5678-90-1234
<table>
<thead>
<tr>
<th>School</th>
<th>National / Public / Private</th>
<th>entered / transferred in</th>
<th>Grade</th>
<th>Period of attendance</th>
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</thead>
<tbody>
<tr>
<td><strong>A</strong></td>
<td>Uji Nishi Elementary School</td>
<td>2012 (year 4)</td>
<td>1     to 3</td>
<td>3 year(s) 0 month(s)</td>
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<td></td>
<td>City, Country</td>
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<tr>
<td><strong>B</strong></td>
<td>North Cleveland Park-8 School</td>
<td>2015 (month 4)</td>
<td>3     to 5</td>
<td>2 year(s) 2 month(s)</td>
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<tr>
<td></td>
<td>City, Country</td>
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<td></td>
<td></td>
</tr>
<tr>
<td><strong>C</strong></td>
<td>Uji Nishi Elementary School</td>
<td>2017 (month 7)</td>
<td>6     to 6</td>
<td>0 year(s) 8 month(s)</td>
</tr>
<tr>
<td></td>
<td>City, Country</td>
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<tr>
<td><strong>D</strong></td>
<td>Hillview Junior High School</td>
<td>2019 (year 9)</td>
<td>7     to 9</td>
<td>2 year(s) 9 month(s)</td>
</tr>
<tr>
<td></td>
<td>City, Country</td>
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<td></td>
<td>National / Public / Private</td>
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</tr>
</tbody>
</table>

Experience of Living Abroad

- **2015 / 4 - 2017 / 6 USA (Cleveland, OH)**
- **2019 / 9 - 2021 / 6 USA (Pittsburgh, CA)**

English Proficiency

**TOEIC 700, French DELF B1**

Special Ability and etc.

Note
Ritsumeikan Uji Senior High School Supplementary Information Form

1. Describe the foreign (not Japanese) or international school the applicant last attended abroad.
   海外で通学していた現地校、またはインターナショナルスクールについて説明してください。
   (1) Name of the school 学校名

   (2) Is the school public or private? If an international school, with what nation is it affiliated?
       国公立・私立の別、インターナショナルスクールの場合はアメリカ系・イギリス系・フランス系の別等

   (3) What was the period of enrollment? 在籍時期・期間

   (4) Describe the period (length) of the school terms through the academic year.
       学期について説明してください。（2期制、3期制の別、それぞれの学期の開始日および終了日等）

   (5) Describe any distinctive features of the school. 学校の特色を説明してください。

   (6) Were there any classes for students whose mother tongue is not English? (e.g. ESL) What kind of classes did the applicant take there and for how many terms? What were the requirements for moving into the regular classes?
       英語・その他現地の言語を母語としない児童・生徒のためのクラス（ESLなど）はありませんか。そこでは、どのくらいの期間どのような科目を受講しましたか。また一般クラスへの移動の条件はどのようなものでしたか。

2. Describe any special subjects the applicant took. (e.g. a subject that needs an explanation because it would be unusual in Japan.) 成績証明書の中に特殊な科目（内容の分かりにくい科目等）があれば説明してください。
3. Give any additional information you feel we should know about the applicant’s academic record. Were the applicant’s classes divided according to student ability levels? 成績の評価の方法について説明を要することがあれば、書いてください。また習熟度によるレベル分けはありましたか。

4. Give us a brief description of language classes the applicant attended at school and the applicant’s level. Let us know if the applicant can use any other languages in addition to the ones they learned at school. If you think the applicant might have language problems in Japan, please describe them. 成績証明書に記載されている 語学の科目についての学習内容と到達レベルについて説明してください。学校の教科でなくても得意な外国語があれば記入してください。また言語上の問題があると思われましたら、どのようなことか説明してください。

5. Let us know if the applicant has special talents in sports, music, art, etc. スポーツ、音楽、美術等、何か特に優れた能力を持っていれば、それを説明してください。

6. Describe any noteworthy activities of the applicant (ex. volunteer work). 顕著な活動歴があれば、具体的に書いてください。

I hereby certify that the above information is correct.
以上の通り、相違ありません。

Applicant’s name 志願者氏名
Guardian’s signature 保護者署名
Written Promise of Entrance

To the Principal of Ritsumeikan Uji Senior High School:

I promise to enter your school if I am accepted at the entrance examination for international students (returnee or foreign students) for the 2021 academic year.

Date:

Applicant Address

Name (block letters)
Signature

Guardian Address

Name (block letters)
Signature
**Recommendation Form**

Name of applicant ________________________________

Sex  □ Male  □ Female

Date of birth __________/________/________

Instructions to recommender: The applicant named above is applying for admission to Ritsumeikan Uji Senior High School, a private high school in Japan. We would appreciate your candid evaluation of this applicant’s character and potential for success at high school.

Recommendation:

<table>
<thead>
<tr>
<th>Name of recommender</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</table>

Signature ___________________________  Date __________/________/________

<table>
<thead>
<tr>
<th>Name of institution</th>
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<table>
<thead>
<tr>
<th>Address of institution</th>
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</table>
## Reason for Selecting IB Course

(Please complete only in English)

<table>
<thead>
<tr>
<th>Application number</th>
<th>Applicant’s name</th>
</tr>
</thead>
</table>

※The applicant himself or herself must write the reason.
1. How long have you known the student and in what capacity?
   当該生徒と関わった期間はどのくらいですか、またどのような関係ですか？

2. What are the first words that come to mind when you think of the student? Feel free to explain what comes to mind.
   当該生徒を端的な言葉で表現すると、どのような言葉になりますか？その理由も書きください。

3. Please assess the student’s ability to adapt to a rigorous academic program such as the IB Diploma Programme. You may wish to address academic ability, motivation, and self-management/time-management.
   IBディプロマプログラムのような高度な学習プログラムに対する適応能力はどの程度あると評価されますか？学習能力、学習動機、自己管理、時間管理などの面から言及してください。

<table>
<thead>
<tr>
<th>Application number</th>
<th>Applicant’s Name (志願者氏名)</th>
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<tr>
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| 29 |

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4. What activities or groups has the student participated in at your school? In what ways and to what extent has the student contributed to the school community at large?
貴校でどのような活動に参加していましたか？具体的に、どのような形で、どの程度、活動に寄与しましたか言及してください。

5. Is there anything else about the student that you would like us to know?
上記以外に特記すべき事項があればお知らせください。

I hereby certify that the above information is correct.
以上の通り、相違ありません。

Contact Information (all items are mandatory) /連絡先（全てご記入下さい）

School Name (学校名) : ____________________________
Reference Full Name (ご記入者氏名) : ____________________________
Work Telephone (学校電話番号) : ____________________________
Date (日付) : ____________________________
Map of local venues with addresses and telephone numbers

1) Singapore
Orchard Hotel Singapore
442 Orchard Road, Singapore
238879
Phone: 65-6734-7766
Fax: 65-6733-5482

2) London
Novotel London West
1 Shortlands, Hammersmith International Ctre., Hammersmith, W6 8DR London
Phone: 44-208-741-1555
Fax: 44-208-741-2120

3) New York
The Watson Hotel
440 West 57th Street, New York, NY 10019
Phone: 1-212-581-8100
Fax: 1-212-581-7739

※ The above information is planned.
※ Please check the our website for the latest information.